



## SHREWSBURY W60 WORLD TOUR WOMENS TOURNAMENT

### VOLUNTEER INFORMATION SHEET

We are looking to assemble a super-friendly volunteer team to help deliver Shropshire's largest international tennis event for over 5 years. We are expecting a turnout of many leading players especially as the event follows on from the Fed Cup event in Bath the weekend before.

You don't need any previous tennis or volunteering experience to be involved, but bags of enthusiasm and a passion for helping others is a must and we wonder if you'd like to be involved!

It's really important to us that our volunteers have lots of fun too, which is why you'll get involved in all that is going on, meet lots of new people and watch some world-class tennis. Event apparel, food & refreshments and a tournament ticket pass enabling you to watch tennis for the whole week free of charge (providing you volunteer for a minimum of three sessions)

### VENUE

The Shrewsbury Club, Sundorne Road, Shrewsbury SY1 4RG

### EVENT DATES

Sunday 10 – Saturday 16 February 2019

### ROLES

Our volunteer team will play a pivotal role as the public face of the event, ensuring that all fans have a positive and safe experience.

The roles include:

#### Court Steward

Check tickets as fans enter the match courts and direct them to their seats  
Ensure those seated on the match courts are respectful of play and of others around them

## Welcome & Player Accreditation Desk

Scan tickets as fans enter the venue

Provide fans with wristbands and explain the procedures for accessing the Club, the courts and the hospitality tent

Manage queues and assist wheelchair users with route to the courts

Create an upbeat, positive atmosphere as people arrive

Answer questions and queries about the event and venue

You will receive a briefing on how to perform all roles at the start of each session.

## Event Drivers

Transporting players, event staff and VIPs

Shuttle runs between venue & event hotel

You will most likely be driving a luxury 8 seater SUV from our sponsors Budgen Motors, so need to be comfortable driving a vehicle of this size

A local knowledge of Shrewsbury and the area around the venue is preferable

### Requirements

Must be aged 25 or over

Must have a clean driving licence

Must have held your driving licence for at least 2 years

Must meet the '[Group 2](#)' medical standards if you're over 70 - check with your GP if you're not sure you meet the standards

## SESSION TIMES

The session times for all event days will vary depending upon play but we are expecting them to be as follows:

### Morning session

**08:15 - 13:15**

### Afternoon session

**13:00 - 18:00**

### Evening session

**17:30 - 22:00\***

If selected to volunteer, you must commit to volunteering for a **minimum of 3 sessions**.

*\*Exact finish times may vary depending on match length. We will try to stand down all volunteers as early as we reasonably can and it is very likely that most days you will be finished before 9pm*

## Breaks

We always allow sufficient numbers to ensure you'll receive plenty of regular breaks throughout your session. Plus, you'll always be partnered with at least one other volunteer, so that you've got someone to work with you.

## WHAT'S IN IT FOR YOU...

Event-branded uniform

Daily food allowance, plus free refreshments

Get to watch some world-class tennis  
Be at the heart of a major tennis event in Shropshire  
*Please note we do not provide expenses for travel or accommodation.*

## GENERAL REQUIREMENTS

You must be **aged 16 or older** at the time of the event  
Applicants should also note that you may be required to be standing/on your feet for extended periods.

## EVENT PARKING

Unfortunately, we are unable to provide volunteers parking at the venue. As with all the Shrewsbury Club staff we would ask all volunteers to park at the Shrewsbury Sports Village which is a 5-minute walk from the Club. Car parking here will be free and we have agreed this parking arrangement with the Sports Village!

## APPLY NOW

[volunteers@theshrewsburyclub.co.uk](mailto:volunteers@theshrewsburyclub.co.uk)

If you would love to be part of the team then please email the above address with the completed form on the following page.

If you would like to complete a paper application then please hand it in at reception at The Shrewsbury Club or post it to the Club for the attention of the Volunteer Co-ordinator World Tour W60 event

Cathie Sabin, our Volunteer Co-ordinator will look forward to hearing from you by Friday 25th January, and will try to let everyone know the rotas by February 3rd.

Do please encourage others to apply and by all means indicate if there is someone you would like to work with if it would make travelling easier.

We cannot guarantee that we will be able to use everyone but would like to thank you for your interest and offer of support.





## VOLUNTEER APPLICATION FORM

Name:

Contact Mobile:

Email Address:

Sessions You Wish to Volunteer For:

You are very welcome to offer more than one session in a day if you wish

Sun 10 <sup>th</sup>	Mon 11 <sup>th</sup>	Tues 12 <sup>th</sup>	Wed 13 <sup>th</sup>	Thur 14 <sup>th</sup>	Fri 15 <sup>th</sup>	Sat 16 <sup>th</sup>
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Session 1

Session 2

Session 3

Preferred role for volunteering: Court Steward / Welcome and Sign In / Driver

Uniform Size: Medium / Large / Extra Large

You are very welcome to apply for more than one role. We will do the rest and be back in touch with you!

**Thank you and we look forward to welcoming you to the team!**